

## COURSE DESCRIPTION

The Minimal Context Gap Training (MACGT) is for Overseas Electricians who currently have an Offshore Training Skills Record and are seeking to become an unrestricted fully qualified electrician. The gap training course consist of 15 classes over 3 weeks which covers the core E-oz units below which will go towards the 10145 NAT Course in Electrician - Minimum Australian Context Gap Training and the UEE30811 Certificate III in Electrotechnology Electrician qualification from the UEE11 Training Package.

A UEE30811 Certificate III in Electrotechnology (Electrician) qualification will then allow you to apply for an Unrestricted Electrical License.

## COURSE CONTENT

Core Units	Unit Title
ECGELE001A	Apply Australian OHS practices in the workplace
ECGELE002A	Document occupational hazards and risks in electrical work
ECGELE003A	Apply Australian Earthing Systems and requirements
ECGELE004A	Select and arrange equipment for Australian single and three phase LV installations
ECGELE006A	Conduct Electrical installation, testing and verification
ECGELE007A	Verify compliance and functionality of general Australian electrical installations
<b>Elective Units</b>	<b>Note: One of these are compulsory</b>
ECGELE008A	Find and rectify faults in Australian energy supply network equipment
ECGELE009A	Lay and connect for multiple access to Australian telecommunications services
ECGELE010A	Select and arrange equipment for special electrical installations
ECGELE011A	Develop, enter and verify programs for PLC's using ladder construction set

## COURSE REQUIREMENTS

Safety footwear, long pants, and long shirts must be worn at all times in PEER.

Prior to course commencement the student is required to review PEERs Code of Conduct found at our Terms & Conditions/Policies page

**Please ensure documents as listed below are included with your registration form:**

Copy of Photo ID

Copy of OTSR

### Course materials

Applicants are required to obtain the following resources prior to course commencement.

- AS/NZS 3000 (latest edition)
- AS/NZS 3008 (latest edition)
- SAPN Service Rules (latest edition)
- Calculator
- Ruler

- Pens (Black, blue, red, green)
- Notebook

### COURSE OUTCOMES

On successful completion of this course, the participant will be awarded with a 10145 NAT Course in Electrician - Minimum Australian Context Gap Training qualification (MACGT).

The participant will also be awarded the UEE30811 Certificate III in Electrotechnology (Electrician) qualification upon successful completion if they elected to complete both components at the enrolment stage.

Applicants wishing to gain the full UEE30811 Certificate III in Electrotechnology Electrician will be required to meet the 140 points of elective unit requirements which vary from learner to learner and will be identified when the OTSR is reviewed.

### ENTRY REQUIREMENTS

Entry for this course is strictly limited to holders of an Offshore Technical Skills Record (OTSR)

10145 NAT Course in Electrician - Minimum Australian Context Gap Training Cost **\$2000**

10145 NAT Course in Electrician - Minimum Australian Context Gap Training and UEE30811 Certificate III in Electrotechnology Electrician Cost: **\$2400**

If you would like to enquire about information on Government assistance available and register for services, please see details below;

Specialist Migrant Services direct line 8303 2450, email [sms@sa.gov.au](mailto:sms@sa.gov.au), or visit the website <http://www.migration.sa.gov.au/>

### DELIVERY METHOD

#### Course Timeframes

3 weeks full time classes at PEER and workplace experience and performance requirements (e-profiling)

### DURATION

120hrs

### MAX STUDENTS

12

There are currently no dates available for this course.

**COURSE DESCRIPTION**

This course has been developed to provide the learner with an awareness of the dangers presented by alcohol and other drugs and the impact these can have in the workplace.

**COURSE OUTCOMES**

This course will provide an understanding of:

- What alcohol and other drugs are
- What happens to the human body when using alcohol or other drugs
- The impact of alcohol and drug use in Australia and the workplace
- Reasons why people use alcohol and drugs, and
- How to remain safe and fulfil your legal responsibilities concerning drugs and alcohol at work.

**November 2018**

<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Thu 01	Alcohol and Other Drugs in the Workplace		More than 1 day	Online Learning

## COURSE DESCRIPTION

Anti Money Laundering module will provide you with the key skills you need to recognise Money Laundering taking place and what action to take if witnessed.

## COURSE CONTENT

This course is suitable for anyone working in a UK organisation, or a global organisation with a UK footprint, to ensure that new starters are compliant with the latest legislation.

## COURSE OUTCOMES

After completing the module, you will be able to:

- Identify what money laundering is and how it works.
- Identify the role of the Financial Conduct Authority (FCA), the National Crime Agency (NCA) and the - Money Laundering Regulations of 2007
- Identify what behaviours may indicate money laundering activity
- Identify what actions are expected of staff to prevent money laundering
- Identify what you can and can't do when you have identified suspicious client behaviour.

### November 2018

Date	Course	Start time	Finish time	Location
Thu 01	Anti-Money Laundering		More than 1 day	Online Learning

**COURSE DESCRIPTION**

This course has been designed to provide employees with an understanding about bullying and harassment in the workplace, the type of behaviour that should be avoided and what employees can do if bullying or harassment is occurring in their workplace.

**COURSE CONTENT**

The course has been designed to provide training for all employees in Australian organisations.

**COURSE OUTCOMES**

This course will provide an understanding of:

- The effects of bullying and harassment in the workplace
- The types of behaviour that are considered bullying and harassment
- How to identify bullying and harassment
- Your responsibilities, and
- What to do if you or your co-workers are being bullied or harassed.

**November 2018**

<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Thu 01	Bullying and Harassment for Employees		More than 1 day	Online Learning

## COURSE DESCRIPTION

This course has been designed to provide managers and supervisors with an understanding about workplace bullying and harassment, and what they can do to prevent and manage bullying and harassment in their workplace.

## COURSE CONTENT

The course has been designed to provide training for managers and supervisors in Australian organisations.

## COURSE OUTCOMES

This course will provide an understanding of:

- The effects of bullying and harassment in the workplace
- The types of behaviour that are considered bullying and harassment
- Responsibilities of managers and supervisors
- How to identify bullying and harassment
- How to prevent and manage bullying and harassment using a risk management approach, and
- How to handle incidents or reports of bullying or harassment.

### November 2018

Date	Course	Start time	Finish time	Location
Thu 01	Bullying and Harassment for Managers and Supervisors		More than 1 day	Online Learning

## COURSE DESCRIPTION

This qualification is designed for experienced/qualified electricians wishing to install split system Air Conditioners/ Heat Pump systems or split system hot water systems. It covers the installation, commissioning and de-commissioning of single head, split air conditioning and heat pump systems where the maximum plant capacity for each system does not exceed 18 kw cooling capacity.

It does not cover the maintenance, repair, service including diagnostic/fault finding and electrical work or installation of heat pump plant and equipment or commercial refrigeration and air conditioning.

This qualification is offered as a skills 'top up' course, therefore specific prerequisites must be met prior to commencing.

### Upcoming dates:

- 21 November - 30 November

## COURSE CONTENT

This course contains the following learning content:

Participants must complete 11 Units of Competency to attain UEE20111 Certificate II in Split Air-conditioning and Heat Pump Systems. The qualification consists of 10 Core units and 1 to 2 Electives. The number of units you will be required to complete, is dependent on the final outcome of your RPL/credit transfer application.

Due to the program's prerequisite requirements, selection of the elective units will be based on your previous experience, thus allowing this unit to be completed via the RPL/credit transfer application. A list of potential elective units are outlined in the course content section. For example: if you have previously completed: UEE30811 Certificate III in Electrotechnology Electrician, this may give you credit for CPCCWHS1001 ? Prepare to work safely in the construction industry and HLTAID001 ? Provide cardiopulmonary resuscitation.

Core Units	Unit Title	Delivery Day
UEENEEK142A	Apply environmentally and sustainable procedures in the energy sector	Day 1
UEENEEE101A	Apply Occupational Health and Safety regulations, codes and practices in the workplace	Day 1
UEENEEJ102A	Prepare and connect refrigerant tubing and fittings	Day 2, 3
UEENEEJ105A	Position, assemble and start up single head split air conditioning and water heating heat pump systems	Day 4, 7, 8
UEENEEJ172A	Recover, pressure test, evacuate, charge and leak test refrigerants - split systems	Day 5, 6, 7
UEENEEE038B	Participate in development and follow a personal competency development plan	**
UEENEEE102A	Fabricate, assemble and dismantle utilities industry components	**
UEENEEE105A	Fix and secure electrotechnology equipment	**

UEENEEE107A	Use drawings, diagrams, schedules, standards, codes and specifications	**
UEENEEE137A	Document and apply measures to control OHS risks associated with electrotechnology work	**
	<i>** These units of competency are covered by a current Electricians Licence or equivalent</i>	
<b>Elective Units</b>	<b>Note: Elective unit(s) to be selected</b>	
UEENEEC001B	Maintain documentation	Day 1
UEENEEC002B	Source and purchase material/parts for installation or service jobs	
UEENEEC008B	Receive and store materials and equipment for electrotechnology work	
UEENEEC010B	Deliver a service to customers	
UEENEEE020B	Provide basic instruction in the use of electrotechnology apparatus	
CPCCWHS1001	Prepare to work safely in the construction industry	
HLTAID001	Provide cardiopulmonary resuscitation	
UEENEEJ104A	Establish the basic operating conditions of air conditioning systems	
UEENEEO24A	Attach cords and plugs to electrical equipment for connection to a single phase 230 Volt supply	
UEENEEO26A	Conduct in-service safety testing of electrical cord connected equipment and cord assemblies	

## COURSE REQUIREMENTS

Students are required to have the following:



OPTIONAL: The following reference books may assist in completing units of competency within this course and questions within the student workbook. The below reference books can be purchased from PEER VEET or [www.airah.org.au](http://www.airah.org.au)

### If purchased through PEER

Australian Refrigeration and Air-Conditioning ? National Resource

Volume 1 Edition 05 - \$235.00 (incl.GST)

Australian Refrigeration and Air-Conditioning ? National Resource

Volume 2 Edition 05 - \$200.00 (incl.GST)

Total Cost - \$435.00 (incl.GST)

Postage fee - \$30.00 (incl.GST)

### COURSE OUTCOMES

On completion of this course, the participant will be able to competently:

- install Split Air conditioners/ Heat Pump systems or split system hot water systems

Participants who meet all the requirements of the course will be awarded with a qualification in UEE20111 Certificate II in Split Air-conditioning and Heat Pump Systems. If not all units of competency are completed, the participant will be issued with a statement of attainment.

### ENTRY REQUIREMENTS

Entry into this course is only available to licenced tradespersons

The course is only available to applicants who meet the following criteria:

1. Electricians holding a current, unrestricted A Class Electrical Licence.
2. Recent extensive experience in the electrotechnology industry.

If you do not meet this criteria, you?ll be ineligible to undertake the skills top-up course.

### DELIVERY METHOD

This course contains both theory and practical learning activities

Units are delivered using classroom and distance based training. Depending on the RPL/credit transfer process to application, you will be required to attend classroom training for 7-10 days. Following enrolment and finalisation of your RPL/credit transfer application you will be provided with reference material and student workbooks. You will be required to read the workbooks, review the reference material and submit answers to a range of subject questions.

### IMPORTANT

This will take approximately 40 hours to complete but will provide sufficient underpinning knowledge prior to commencement of training.

### DURATION

10 days

### MAX STUDENTS

12

There are currently no dates available for this course.

## COURSE DESCRIPTION

This course has been developed to provide learners with a basic understanding of work health and safety (WHS) requirements, risk management, and injury prevention in the workplace.

## COURSE CONTENT

This course is aimed at all contractors in the Australian workplace.

## COURSE OUTCOMES

After completing this course, you will have an understanding of:

- The roles, responsibilities and rights of duty holders
- WHS communication and reporting processes
- Risk management principles
- Common hazards and control measures
- Safety information and documentation
- Safe work practices, and
- How to respond to WHS incidents

### November 2018

Date	Course	Start time	Finish time	Location
Thu 01	Contractor Induction		More than 1 day	Online Learning

## COURSE DESCRIPTION

This course has been designed to provide you with an understanding of how to deal with and de-escalate conflict.

## COURSE CONTENT

The course has been designed to provide training for all staff in Australian organisations.

## COURSE OUTCOMES

This course will provide an understanding of how to:

- Drivers and influences that can lead to and escalate conflict
- The human body's reaction when faced with conflict
- Key signs of increasing tension in individuals
- How to assess threat and risk using a logical threat and risk assessment model
- Some aspects of the law in relation to conflict
- How to formulate strategies to minimise personal risk in conflict situations, and
- Practical techniques to de-escalate and avoid conflict.

### November 2018

Date	Course	Start time	Finish time	Location
Thu 01	Dealing with Workplace Conflict		More than 1 day	Online Learning

**COURSE DESCRIPTION**

This course provides an understanding of equal employment opportunity (EEO), discrimination and how complaints are managed.

**COURSE CONTENT**

This course is aimed at all employees in the Australian workplace.

**COURSE OUTCOMES**

This course will provide an understanding of:

- What equal employment opportunity (EEO) means
- The legislation that applies to EEO
- Behaviour that is considered unlawful discrimination, and defences and exceptions
- How organisations should manage internal complaints, and
- What happens when an individual makes an external complaint.

**November 2018**

<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Thu 01	Equal Employment Opportunity for Employees		More than 1 day	Online Learning

November 2018

Date	Course	Start time	Finish time	Location
Thu 01	Fraud and Corruption Awareness and Prevention		More than 1 day	Online Learning

## COURSE DESCRIPTION

This course provides an opportunity for Electrical Workers to gain skills in low voltage electrical rescue and resuscitation. It meets the requirement of Regulation 68 of the Electricity (General) Regulations 2012 which requires that 'persons who carry out, or help in carrying out electrical work, to be suitably trained in rescue and resuscitation in accordance with the requirements of the Technical Regulator'. To ensure that high standards of response are maintained in the event of an electrical incident, the Technical Regulator require electrical workers to be assessed every 12 months.

This course also meets the requirement of the Work Health and Safety Regulations 2012, which require an electrical safety observer to have current (within 12 months) skills in rescue and resuscitation.

## COURSE CONTENT

- Prepare to perform rescue procedures from live LV panel
- Carry out and complete rescue from live LV panel
- Respond to an emergency
- Perform CPR
- Communicate details of the incident

## COURSE REQUIREMENTS

Prior to attending the course you must read the enclosed Student Workbook.

Participants are required to have the following:

*Materials -*

- Pens/pencils
- Photo ID

*Clothing ?*

- Wear normal work clothes including
  - Covered footwear (steel capped boots preferred)
  - Long sleeve shirt
  - Long pants or overalls

## COURSE OUTCOMES

On completion of this course, the participant will be able to competently:

- Prepare and carryout a rescue from a live LV Panel
- Understand their responsibility in the health safety and risk management process
- Recognise situations where CPR is required
- Carry out CPR in line with ARC guidelines
- Communicate details of an incident

A Statement of Attainment for the unit of competency HLTAID001 'Provide cardiopulmonary resuscitation and UETTDRRF06B 'Perform rescue from a live LV panel will be issued to the participant after successful completion and a wallet card.

## ENTRY REQUIREMENTS

There are no entry requirements for this course.

Please note: it is a requirement of this course that all participants must undertake practical demonstration of CPR on the floor on a manikin for 2 minutes.

## DELIVERY METHOD

This course contains both theory and practical learning activities

## DURATION

3.5 hours

## MAX STUDENTS

16

<b>July 2019</b>				
<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Wed 03	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Wed 10	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Mon 22	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park

  

<b>August 2019</b>				
<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Thu 01	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Thu 08	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Mon 19	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Tue 27	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park

  

<b>September 2019</b>				
<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Mon 02	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Tue 10	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Thu 19	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Thu 26	Rescue and Resuscitation - Low Voltage Rescue & CPR Course	8:00AM	1:00PM	PEER - Albert Park

**October 2019**

<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Thu 03	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Fri 11	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Fri 18	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Fri 25	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Wed 30	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park

**November 2019**

<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Mon 04	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Wed 13	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Wed 20	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Thu 28	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park

**December 2019**

<b>Date</b>	<b>Course</b>	<b>Start time</b>	<b>Finish time</b>	<b>Location</b>
Tue 03	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Fri 06	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Tue 10	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Wed 11	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park
Wed 18	Rescue and Resuscitation - Low Voltage Rescue 8:00AM & CPR Course	8:00AM	1:00PM	PEER - Albert Park